Muzej memorandum

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**WORK REGULATIONS OF THE FIFTH INTERNATIONAL BIENNIAL OF ARTWORK ON PAPER PRIJEDOR 2024.**

Number: 256/2-04/23

Prijedor, 2023.

**WORK REGULATIONS OF THE FIFTH INTERNATIONAL BIENNIAL OF ARTWORK ON PAPER PRIJEDOR 2024.**

1. The Organizer of the International Biennial of artwork on paper (here in after:Biennial) is the Public Institution - Museum of Kozare Prijedor in Prijedor (hereinafter: Organizer), Nikole Pašića bb, 79 101 Prijedor, Republic of Srpska, Bosnia and Herzegovina;

Identification number: 4400672990001; Registry number: 01369873.

The Biennial is organized with the support (co-financing) of the City of Prijedor.

1. The event is organized in accordance with the name of the event. The Biennial opening venue is the Museum of Kozare Prijedor, Nikola Pašić b.b, 79 101 Prijedor.
2. The official languages of the Biennial are Serbian and English.
3. The Regulation of the Biennial is adopted by the Management Board of the Organizer at the proposal of the director of the Museum of Kozare.
4. The competition is open for all artists who accept the conditions and terms of participation. The artists can choose the theme and technique freely according to Article 6 of the Regulation. Only the original artworks made in last two years and assessed as highly artistic and professional will be accepted for the exhibition. Artists can submit no more than two artworks per exhibition category.
5. The exhibition categories are:

- Drawing and printmaking,

- Painting,

- Intermedia.

1. Submitted artworks have to be done exclusively on paper whose dimensions must not exceed the size of A4 format (21.0 x 29.7 cm or 8.27 x 11.69 inch) and unframed.
2. Artworks should be signed. On the back of the artwork, it is necessary to write the name and surname, address, title of the work, techique and year of creation with a graphite pencil.
3. The Technical Commission is appointed by the decision of the director of the institution, and it is made up of museum workers (two curators, one of whom must be the curator of the art collection and one administrative worker). The task of the Technical Commission is to select the submitted works.
4. At the time of acceptance, the Technical Commission will reject all works that deviate from the indicated dimensions, specified in Article 7 of the Work regulations. Artworks that are rejected in this way will be returned to the authors.
5. Authors who do not submit proof of paid participation will be rejected at the technical selection, and their works will be returned before the exhibition selection of the Biennale.
6. The Technical Commission will review and check the artworks and write a report about their possible damage. The Organizer will not accept any responsibility for damage during transportation.
7. Application form supplied by the Organizer should be submitted together with the accompanying documentation. The Application form can be obtained through e-mail: [bijenaleprijedor@gmail.com](mailto:bijenaleprijedor@gmail.com) or from the Organizer's website: <http://www.muzejkozare.org/> or <https://bijenale.muzejkozare.org/>. The Organizer will accept a photocopy of Application form as well.
8. Application form should be clearly completed in capital letters, with all the information required. The information from the application form will be used in the Biennial catalogue. Authors are obliged to inform the Organizer in case of address change.
9. Artworks, application form and fee payment receipt (with full name and surname) should be submitted to:

**JU Mаtični muzej Kozаre, Nikole Pаšićа b.b, 79 101 Prijedor**

**Republika Srpska, Bosna and Hercegovina**

**The Fifth International Biennial of Artwork on Paper Prijedor 2024.**

1. All participants pay the participation fee except for the authors officially invited by the Organizer, and the authors from Prijedor as well. In case the Technical Commission doesn't accept an artwork for the exhibition the participation fee will not be refunded.
2. The participation fee cannot be compensated with artworks.
3. Authors can donate works to the Organizer. If the Author decides to donate the work to the Organizer, he fills out and signs a special form that can be obtained by e-mail from the address: [bijenaleprijedor@gmail.com](mailto:bijenaleprijedor@gmail.com) or downloaded from the Organizer's website: <http://www.muzejkozare.org/> or <https://bijenale.muzejkozare.org/>. The author agrees that the gift is irrevocable and unconditional and that the Organizer becomes the owner of the work. If the author does not clearly state in the form whether he is giving the work as a gift to the Organizer, the work will not be considered a gift and will be returned to the author. Donated works will be returned to the author if the Technical Commission does not accept any of the works for exhibition.
4. Information about the results of the selection will be available at the Organizer's website: <http://www.muzejkozare.org/> or <https://bijenale.muzejkozare.org/>.
5. The Organizer is in charge of all postal expenses for delivery of the catalogues and returning the artworks to the authors.
6. The artworks will be evaluated by the International Awards Jury consisting of renowned artists, art historians or art critics. The members of the International Jury are proposed to the Director by the Arts Council.
7. The International Jury's decision is final.
8. In the event that a member of the jury is justifiably prevented from attending the judging, he is obliged to inform the Organizer about this fifteen days before the date set for the judging. The Organizer reserves the right to hire another person as a member of the jury in that case.
9. The Biennale awards are three equal awards that do not have to be awarded in all exhibition categories. In one category, more than one equal prize can be awarded. The jury can also award other, special prizes and awards.
10. The awarded artworks remain in the Biennial Collection as the property of the Organizer.
11. The Organizer will print a typical catalogue with the catalogue data and a reproduction of one work for each exhibitor. The authors waive all the rights to compensation for the work reproduced in the catalogue, as well as for those used in the exhibition promotion in general.
12. Each exhibitor will receive a free copy of the catalogue.
13. The Organizer is responsible for artworks from the moment of receiving to the moment of delivering them to the Post Office. In case of artwork damage by the negligence of the Organizer the authors will be compensated for the sum estimated by the Organizer's Expert Commission.
14. Decisions concerning exhibition categories, calendar of the manifestation, participation fee and prize value are made by the Management Board, upon the proposal of the institution's director for each Biennial. The decisions are an integral part of the Regulation.
15. In case of non-regular conditions the exhibition shall not be held.
16. By signing the Application form, the author accepts all terms and conditions stipulated in the Regulation of the Biennial.
17. Modifications and appendices of the Regulations shall be carried out in the same procedure as the adoption of the Regulations.
18. The Regulation comes into effect within eights days from the date of its publication on the notice board.

**EXHIBITION CATEGORIES, CALENDAR OF MANIFESTATION, PARTICIPATION FEE, AWARDS, JURY OF THE FIFTH INTERNATIONAL BIENNIAL OF ARTWORK ON PAPER 2024.**

**1. EXHIBITION CATEGORIES**

* Drawing and Printmaking,
* Painting,
* Intermedia.

**2. CALENDAR OF MANIFESTATION**

- The competition is open from 1st January 2024 to 31st March 2024,

- Selection and judging of artworks: 07th May 2024 - 10th May 2024,

- Deadline for returning rejected artworks: 30th July 2024,

- Opening ceremony: 20th August 2024,

- Duration of the exhibition: 20th August 2024– 30rd September 2024,

- Deadline for returning the artworks : 31st December 2024.

**3. PARTICIPATION FEE**:

* Authors from Bosnia and Herzegovina pay the participation fee of 10,00 KM. The payments are to be paid into RPN-FUND 02 of the city of Prijedor according to instructions for Bosnia and Herzegovina participants which can be found at the Organizer's website.
* For the international authors the participation fee per application is 10,00 EUR . The payment shall be paid into foreign currency account of the city of Prijedor according to international payment instructions which can be obtained from the Organizer's website.

**4. REWARDS**:

The jury of the 5th International Biennale of Works on Paper will select three works, whose authors will be awarded with three equal cash prizes, in the amount of 500.00 EUR. Prizes will be paid to the current accounts of the awarded authors.

**5. JURY**

Members of the International Jury of The Fifth International Biennial of Artwork on Paper, Prijedor 2024 are:

**MILOŠ ĐORĐEVIĆ (Serbia)**

**SVETLANA VOLIC (Serbia)**

**ZORAN BANOVIĆ (Republic of Srpska- Bosnia and Herzegovina)**